



NOTICE TO VACATE

DATE OF NOTICE: _____

RESIDENT NAME(S): _____

RESIDENT ADDRESS: _____

PHONE NUMBER: _____ EMAIL: _____

MOVE-OUT DATE: _____ LEASE EXPIRATION DATE: _____

FORWARDING ADDRESS: _____

REASON FOR LEAVING: _____

Please consider this as written notice to vacate for Resident(s) residing at the above revered premises. I/We intend to vacate the premises on or before the above date. I/We understand:

1. The premises must be left free of all occupants and personal possessions.
2. Resident(s) is/are responsible for keeping utilities in their name, paying all utility balances and notifying utility companies of disconnect date for premises.
3. To avoid move-out damage charges, leave the premises as clean as possible (move-in condition) and free of damages.
4. Pay all balances owed in accordance with the lease agreement
5. Turn in all keys including garage openers if applicable. Resident(s) will be considered in possession of the premises until all keys are returned to management.
6. This notice will not automatically terminate the Lease Agreement if the lease term has not yet been fulfilled.

RESIDENT SIGNATURE: _____

RESIDENT SIGNATURE: _____

AGENT SIGNATURE: _____